

Dear Parent,

We thank you all for your co-operation rendered during this ongoing lockdown period for the successful completion of the online classes for the month of April.

Kindly note the following points stated below:

**Online Classes:**

1. Thursday, 30<sup>th</sup> April 2020 will be the last online class for Grades I to X.
2. WhatsApp group for all Grades will be deactivated from Saturday 2<sup>nd</sup> May 2020, so let your ward clarify his/her doubts with the respective subject teachers before 2<sup>nd</sup> May 2020.
3. Due to the ongoing Corona Pandemic, we cannot predict the situation for the next few months. Looking at the uncertainties that lies ahead, we may have to go with the online classes from June also. Therefore, the students who have not attended these online sessions in April for various reasons, should make necessary arrangements for the resources (Laptop, Mobile/Tabs) for the session from June.
4. If the online class continues in June, then we will be working between 8am -3pm. (Timetable will be shared at the end of May. It will be 3 to 4 subjects per day depending on the Grades.)
5. According to CBSE, 75% attendance is mandatory for all the Grades. During online classes from June, attendance will be taken before the beginning for every class.
6. As the situation demanded we have made use of the Zoom App for our online classes so far. Considering the safety and privacy of the school we will/may plan for a different Online Portal from June onwards. This information will also be intimated by the end of May.

**Summer Holidays/Summer Vacation Project:**

1. We will break for the summer vacation from Friday 1<sup>st</sup> May 2020. Tentatively we would like to inform that the school will re-open for all the Grades in the first week of June. (whether Online or Offline classes will be intimated before one week.) The exact date will be intimated as per the government directives.
2. An integrated Summer vacation project is uploaded through MCB for Grades 1 to 7. The students were given a clear understanding about the project work during the online session.
3. This project will be considered for Subject Enrichment Activity (SEA) for Periodic Test-1. The weightage will be for 10 marks. It is mandatory for every student to complete the same.  
**The date for submission will be Monday, 8<sup>th</sup> June 2020.**
4. The project should be done on an A4 paper. In case of no availability of A4 paper, let your ward do it in a neatly ruled paper taken from any long size books.

**General points:**

1. Orientation for the parents for all Grades will be held in the 2<sup>nd</sup> week of May via Online portal. The date will be intimated through SMS/MCB shortly.
2. We request all the parents to frequently check the SMS, WhatsApp group and MCB for any message from the school.
3. Purchase of books, uniform and other information related to academic and non- academic matters will be intimated through SMS/MCB/WhatsApp.

**Any queries/concerns, please reach the below numbers between (10am -1pm) Monday to Saturday.**

Mrs. Usha (Accounts Executive)- 9100003009

Mr. Ram Bhupal Reddy (Administrative Officer)- 9248011444

Mrs. Brittolina (Pre-Primary and Primary Co-Ordinator)-7997999722

Mrs. Priya Sareen (Secondary Co-Ordinator)-7997999722



Principal